

Stores Person
Leading Filling Machinery Manufacturer
Based: Nelson, Lancashire
£Competitive + benefits

Riggs Autopack is an award-winning UK designer and manufacturer of filling machines and depositors for the food, industrial, chemical and pharmaceutical industries. Established for over 80 years, we are a highly successful business who operate from state-of-the-art facilities in the North of England. Our products and services have gained a superb reputation for assisting customers with their filling of sensitive, delicate and difficult to handle products. Our machines have a reputation second-to-none for quality, accuracy and reliability.

Due to an internal progression, a superb opportunity to work as a Stores Person in our production team has arisen.

Responsibilities of the role comprise:

- Receiving goods into inventory and recording transactions within the MRP system – from both internal manufacturing and from external suppliers
- Picking and issuing of components for further manufacture or machine build
- Cutting and distribution of raw materials in line with production and sub-contractors requirements
- Physical inventory management, including organising, positioning and labelling inventory items for ease of location
- Packing goods for delivery by carriers
- Control of the stores environment to prevent non-authorized stock movements
- Management of annual stock check

The successful candidate will be computer literate with an ability to read and interpret technical drawings having had previous experience of working in a manufacturing background, preferably engineering. A full clean driving license and experience of driving a fork lift truck are desirable but not essential.

An excellent communicator with an innate attention to detail the successful candidate will be pro-active and able to work without close supervision using their own initiative to complete tasks and activities. The ability to work under occasional pressure, accommodating changing priorities will also be required therefore being positively minded, outgoing and confident will ensure an active and flexible team player.

To register your interest and apply, please send your CV to: recruitment@riggsautopack.co.uk in the first instance.

All applications will be treated in the strictest confidence.